

SONRISE CHURCH OF GOD
PROCEDURES MANUAL
Security Video Policy

1. PURPOSE OF SECURITY TAPING SYSTEM

- a) To protect property from abuse or theft.
- b) To protect individuals from personal harm, this includes staff, volunteers, and all those who attend Sonrise Church.

2. VIEWING OF SECURITY TAPES

- A) Videos are not for public viewing and are the property of Sonrise Church in the care of the Sonrise Leadership Team.
- B) Videos may be reviewed as deemed necessary by the Sonrise Leadership Team or as events require.
- C) Any criminal action involving moral abuse shall require the notification of the proper civil authorities.
- D) Any other criminal action shall be handled as deemed appropriate by the Sonrise Leadership Team and can include the notification of civil authorities if deemed necessary or appropriate.

3. Storage of security tapes

- A) Tapes shall be kept for an indefinite period of time to protect the church and all individuals.